

February 10, 2021

Dear Association Members:

The Board and REI hope you will find the news that follows to be helpful. Thank you for taking the time to read our newsletter and for your cooperation where required.



Future Board Meeting Dates

Board Meetings, scheduled for 2021, are as follows:

- | | |
|-----------------------------------|---|
| Monday, February 22 nd | Monday, July 26 th |
| Monday, March 22 nd | Monday, August 23 rd |
| Monday, April 26 th | Monday, September 27 th |
| Monday, May 24 th | Monday, October 25 th |
| Monday, June 28 th | Monday, November 8 th |
| | Monday, December 6 th (Owners Meeting) |

Please note – for the time being, board meetings will be held telephonically. All residents are welcome to call into the Open Session portion of the February 22, 2021 meeting which will begin at 7:00 PM. If you wish to join the Open Session you may do so by dialing in to (203) 666-8107 and entering the Conference ID: 407 962 318#. If you have any questions, comments, or concerns, please contact Jessica at jdidomenico@rei-pm.net.



2021 Holiday Trash Pickup Schedule

- | | | |
|------------------|----------|-----------------------------|
| Memorial Day | Monday | pick-up will be on Thursday |
| Independence Day | Sunday | pick-up will be normal day |
| Labor Day | Monday | pick-up will be on Thursday |
| Thanksgiving | Thursday | pick-up will be normal day |
| Christmas Day | Saturday | pick-up will be normal day |

As a reminder, trash and recycling receptacles are not to be put at the curb any earlier than the night prior to pick up and must be brought inside the night of trash pickup. If your trash or recycling container is missed on the



day of pick up, please contact Jessica DiDomenico immediately and she will contact the trash vendor.



Snow Removal

Snow plowing of roadways and parking areas will begin at one inch of accumulation.

First effort to clear walkways, front porches and driveways will be completed by 7 am (if snow is present by 1 am). Second effort will begin at end of storm.

Walkways, front porches, and driveways shall be cleared of snow within six hours after end of a storm that is six inches or less; twelve hours for storms of twelve inches or more. Blizzards or ice storms may delay service. These timeframes will also apply to storm drains, hydrants, and mailboxes.

Visitor parking areas may be used to temporarily pile snow to clear roadways and other driving areas. A limited number of visitor parking spots will be retained for visitors during storms. Those parking areas with snow piles will be blown into landscaped areas within 48 hours.

Contractor provides for a 24/7 dispatch service during storms. Dispatcher will be available to our property manager, REI, for all snow inquiries.

Cars parked in driveways will only have snow removed around the vehicle. It is highly recommended that cars be parked inside the garage during snowstorms if possible.

Snow equipment will be housed in various visitor lots throughout the community.

Children should not be allowed to sled in an area where they could end up in the roads due to the inherent dangers of snow removal equipment and general association vehicular travel.



Vehicle Information Form Reminder:


A final reminder letter was sent out to all units that have still not turned in their vehicle information form. If you have not done so already, please remember to turn in your



vehicle information form. **The final cutoff date is February 28, 2021.** You can send your completed form to Jessica at jdidomenico@rei-pm.net or mail it to REI's Danbury address. Even if your information has not changed, please send in the form as we are entering all data into a new system and keeping track of all forms returned. Please note that anytime you have changes to this information, it would be appreciated if you contact Jessica with the updated information. Your attention to this matter is greatly appreciated!




Visitor & On Street Parking:



-  Please remember there is to be no on street parking at any time. Also, please note not to park vehicles in non-parking areas such as in front of mailbox stations and in back out spaces specifically designated for end units. Please refer to Article VI- Motor Vehicles of the Association Rules and Regulations for rules pertaining to driving, parking, etc. If you have any questions or concerns, please contact Jessica at jdidomenico@rei-pm.net.



Pets

-  We would like to remind all owners to curb your pet along the tree line and or the common lawn areas. Please pick up and dispose of all dog waste in your personal garbage. All dogs must be on a leash with the dog walker holding the leash. Lastly, please remember, dogs shall not be curbed or walked within proximity of the Units, front/rear doors, mulched beds, around the pool and/or clubhouse.

Other Important Reminders

-  Please remember, now that the colder months are upon us, you must always keep the heat on in your unit at a minimum of 55 degrees - even if you plan on being away.
-  If you are renting your unit, you must provide a copy of the lease with a written statement that you have provided your tenants with the most current Rules and Regulations, Vehicle Registration form and Owner/Tenant form to the Association. These forms should be sent to Jessica DiDomenico attention. If



your tenant is found to be in violation of any rules, you will receive a warning letter and your account will be fined if the violation is not corrected and or reported again.

- 🍂 In order to prevent damage to your home and insurance claims, please review and ensure you are complying with the Maintenance Standards. A copy of the maintenance standards can be found on the Timer Oak website, or if you would like a copy emailed to you, please contact Jessica at jdidomenico@rei-pm.net
- 🍂 All property issues that need attention should be promptly reported to Jessica DiDomenico at REI. Jessica's contact information is jdidomenico@rei-pm.net or (203) 791-2660. Please remember REI has an **emergency number** for off hours and weekends which is (203) 744-8400. Please press "0" for the operator and you will be assisted with your call.

If you need to contact Jessica for assistance, her email address is jdidomenico@rei-pm.net. The on-site phone number is (203) 791-2660. If Jessica or I can assist you in any way, please let us know.

Sincerely,

A handwritten signature in black ink, appearing to read 'Arthur C. Stueck II'.

Arthur C. Stueck II
President

Timber Oak Association
Monthly Board Meeting
Open Session - Agenda

Call to order

Approval of the minutes from the previous Board Meeting

Fine Hearings

Officer Reports

Committee Reports

Management Report

New Business

Old Business

Homeowners Forum

Adjournment