



Timber Oak Association

Request to the Landscape and/or Architectural Integrity Committee

This form is to be used to submit a request to the Landscape Committee and/or Architectural Integrity Committee to place and or plant items in the mulched area adjacent to your unit. Please return this request to Kelly Montesi at the address Timber Oak c/o REI Property Management 2A Ives St Danbury, CT 06810 or email it to her at kmontesi@rei-pm.net

Date: _____

Unit Owner's Name:

Unit Owner's Street Address:

Work #: _____ Home #: _____

Requested location:

Request:

Installation: Owner may submit with this form a detailed plan or drawing (pictures may also be helpful).

Upon receipt of a counter signed copy of this form, Owner(s) acknowledge that they will be responsible for any and all damage to any Unit(s), common and/or limited common areas resulting from the installation, maintenance, use or removal of the above request item(s) and related accessories, if any. Owner(s) acknowledge that Timber Oak Association shall be entitled and authorized to repair any such damage and the Board shall charge any expenses associated with the repairs of said damage to the Unit Owner's account. This obligation will continue and transfer with the Unit unless and until a release form is received from the Board acknowledging the removal and repair of any damage. Where two unit owners have areas adjacent to each other they both must agree to any requests being made.



Agreed and Accepted:

Unit Owner:

Print Name: _____ Signature: _____

When necessary, agreed and accepted by immediate neighbor:

Print Name: _____ Signature: _____

Timber Oak Association Board Acknowledgment of Receipt:

Print Name: _____ Date: _____

Signature: _____ Title: _____